



Effective JHSC



Use the **Chat** function to respond to facilitator prompts and ask for technical support.

Use the **Q&A** function to submit questions about webinar content to be addressed during the Q&A period



Effective JHSC



Agenda



01

How a JHSC fits into a Health and Safety Management System (HSMS)

02

What is an effective JHSC?

03

JHSC Self-Assessment and plan

04

Tips for best practice

05

Q&A period



**Workplace
Wellbeing**

25

years experience

150

courses

50k

satisfied clients

1 m

Canadians trained

Popular Courses

Most courses available in the [virtual classroom](#)



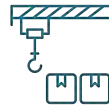
[JHSC Certification](#)



[Working at Heights Construction](#)



[Safe Operation of Forklift](#)



[Safe Operation of Overhead Crane](#)

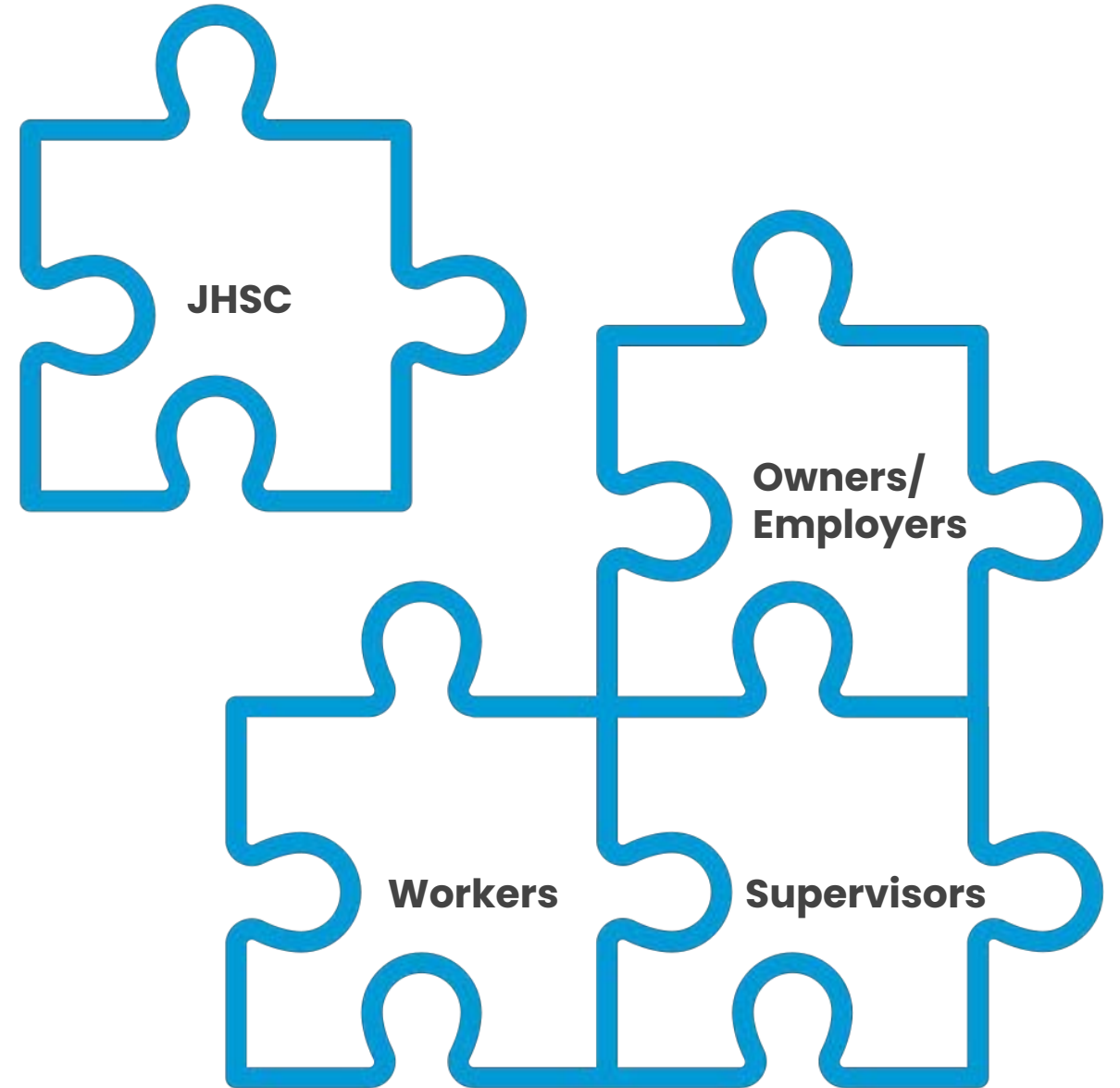
Discussion

Participation in Your Health and Safety Management System (HSMS)

- Who participates in the HSMS at your company?
- How do employees participate in or contribute to your organization's safety program?
- Do employees know how they can participate in health and safety at your workplace?

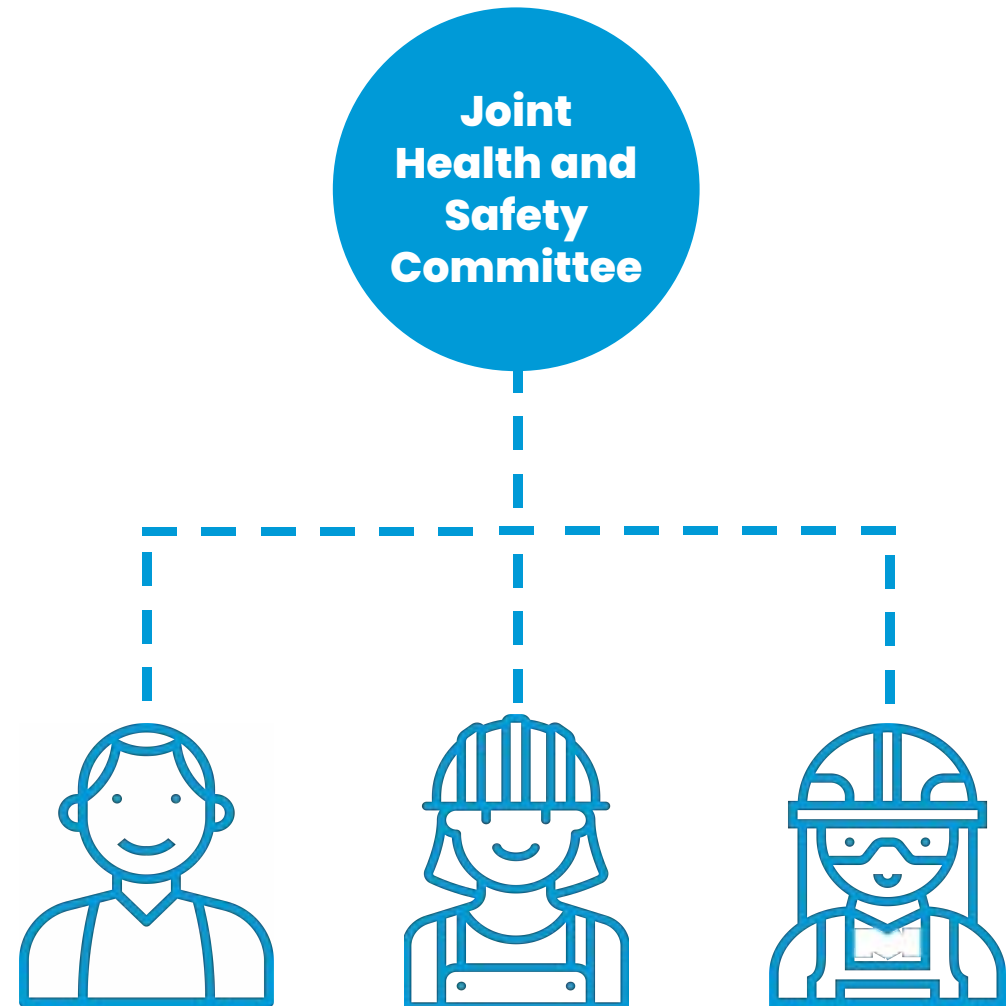
Health and Safety Participation

Everyone in the organization has a part to play in keeping **the workplace** and **each other** safe.



What is a JHSC?

Comprised of **worker** and **employer** representatives who commit to **improving health and safety** conditions in the workplace.





DISCUSSION

**What are some of the duties of
your JHSC?**

JHSC Duties and Responsibilities

- Obtaining information
- Conducting meetings
- Inspecting the workplace
- Investigating the workplace
- Investigating critical injuries or fatalities
- Participation in testing
- Consulting on the development of health and safety training
- Making recommendations
- Performing follow-up
- Initiating a bilateral work stoppage
- Interacting with the MLTSD
- Communicating in the workplace



DISCUSSION

**What does an effective JHSC look
like?**

Signs of an Effective JHSC



Safe Workplace

The workplace is safe and promotes safe work practices



Visible

Staff know who the JHSC members are and what they do



Collaboration

All workplace parties work together to identify and address hazards



5 MINUTES

JHSC Effectiveness Self-Assessment

Item	Poor	Fair	Good	Very Good	Excellent
16. Member Identification	No list available	List available but not posted	List posted in one place	List posted in numerous spots, not updated	List posted in numerous locations and updated



JHSC Effectiveness Plan

In your Workplace:

Pick an area that scored lower than the rest.

Fill out the JHSC Effectiveness Plan template to address this area.

Item	Action Required	Responsibility (Who)	Target Date

Tips and Best Practices

- 1. Meetings**
- 2. Inspections**
- 3. Recommendations**
- 4. Communication**



JHSC Self-Assessment: Meetings

- Members always attend
- Meeting agendas are distributed well before all members contribute
- Meeting minutes are posted in multiple locations, and provided to all management
- Members are given time to prepare for, attend meetings and complete duties
- Everyone participates equally

Tips for Effective Meetings

Use agenda and meeting minutes **templates** to **streamline** processes

Meetings need **equal input** from the **worker** and **management members**



JHSC Self-Assessment: Inspections

Item	Poor	Fair	Good	Very Good	Excellent
10. Workplace Inspections	Worker members do not conduct inspections	Worker members conduct inspections irregularly	Worker members conduct monthly inspections	Worker members conduct inspections and sometimes engage with workers during inspections	Worker members conduct monthly inspections and always engage with workers during the inspections



Tips for Effective Inspections



Customized Checklist



Participation of workers



Frequent



DISCUSSION

**What are some common hazards
in your workplace?**



JHSC Self-Assessment: Making Recommendations

Item	Poor	Fair	Good	Very Good	Excellent
12. Approached for advice on health and safety issues	Never	Rarely	Sometimes	Usually	Always
13. Employers address written recommendations	Never	Rarely	Sometimes	Usually	Always

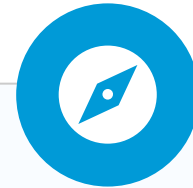
Making Recommendations



Training and
education



New equipment
or machinery



Re-evaluation
of past risk
assessments



Modifications
to policies and
procedures

Tips for Effective Recommendations

When making recommendations, be sure to include these elements:

- **Identify**

the reason for
recommendation

- **Include**

specific legislation or
standards

- **Detail**

the solutions for eliminating
or controlling the issue

- **Provide**

any history or background on
the issue



JHSC Self-Assessment: Communication

Item	Poor	Fair	Good	Very Good	Excellent
14. Committee communicates Health and Safety information	Never	Rarely	Sometimes	Usually	Always

The Importance of Communication

**Helps improve the
visibility and reputation
of their JHSC**

**Workers are more likely
to voice concerns and
suggestions to their
JHSC**



DISCUSSION

What are some ways that you can improve communication between the JHSC and the entire company?

Success Story

Communication is a key to
JHSC Effectiveness





JHSC Effectiveness Plan Example

Item	Action Required	Responsibility (Who)	Target Date
Improve collection and tracking of worker concerns	Set up display board in the cafeteria Communicate to leadership and workers how to use this board effectively	Valentina (JHSC Management Member)	March 21, 2022

Resources

1

JHSC Effectiveness Self Assessment

2

JHSC Effectiveness Plan

3

Sample Meeting Agenda Form

4

Sample Meeting Minutes Form

5

Sample Workplace Inspection Checklist

Summary

- How a JHSC plays a key role in a Health and Safety Management System
- What makes an effective JHSC
- JHSC Effectiveness Self-Assessment and JHSC Effectiveness Plan
- Best practices for JHSC responsibilities

Collaboration is key to JHSC Effectiveness.



Q&A Period

Questions?

Thank You For Attending

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workplace? Visit [osg.ca](https://www.osg.ca)